**Carrick Academy Parent Council**

**Wednesday 30th May 2018**

**Meeting Room, Carrick Academy**

**In attendance** Shona Stevens - Head Teacher, Aileen Fisher - Chairperson, Emma Broun - Secretary, Moira Paton – Treasurer, Hugh Paterson – Co-opted Member, Jennifer Finlay, Elaine Gibson, Linda Izatt, Caroline Alexander, Shona McMillian, Shelley Baillie

**Apologies** Donna McDowall, Sharon Robb, Sam McWhirter

**Minutes of Previous Meeting**

Proposed by Shona McMillian and seconded by Caroline Alexander

**Head Teacher Report**

1. Staffing:

The following staff are retiring in the summer:

> Tom Minto (Biology), Nicola Campbell will replace him.

> Elaine Wilson (PT HE).  This will move to a Faculty of Health and Wellbeing and Michael Wright will be the faculty leader.  The HE post will be interviewed on the 13 June.

> Phillip Reilly (ICT Technician), Martin Ritchie will start in August.

The following staff have been promoted or are moving to posts nearer their home:

> Gordon Brown (PT Social Subjects), Nicola Crawford will replace him.

> Sam Johnson (English), his post will be interviewed on 14 June.

> Fiona Bowater (Geography), her post will be interviewed on 18 June.

The following posts have been filled due to vacancies:

> Juliette Carnejac Modern Languages (0.6FTE)

> Lesley Finlayson Art and Design (0.6 FTE)

> Madeline Wiltshire Mathematics (0.5 FTE)

We are appointing a School Assistant using the PEF funding to support Guidance; this will free up their time to provide more 1:1 support with children.  The interviews will be held on 12 June.

We have 3 full time posts for School Assistants and 11 hours to fill; the interviews will be held on 27 June.

We will have two Probationer teachers next session:

> Andrew Irvine Business Studies

> Julia Banks PE.

2. Consultation on the Timing of Senior Phase Parent Evenings:

Through the staff ‘Working Time Agreement’, staff have asked that we move the S4-6 parent nights from 6-8pm to 5-7pm.  TS Stevens will consult with parents and go with the majority.  Letters will be issued on Friday.

3. Consultation on the New School:

Consultation on the proposed Maybole Community Campus which involves the proposed closure and amalgamation of Cairn and Gardenrose Primary Schools and associated early years provision and the proposed relocation of St Cuthbert’s Primary School:  As required by the Act a consultation report has been produced which captures the outcomes from the consultation process.  The report includes the Council’s response to any comments or views that were expressed during the consultation period including any points raised by Education Scotland.  A copy of the report is available from the Council’s web site at www.south-ayrshire.gov.uk/consultations/completed consultations.  The report will be submitted to the next meeting of South Ayrshire Council on 28th June 2018 for consideration and a decision.

4. School Improvement Plan:

Department Review meetings have now been completed; the information shared by Principal teachers has enabled T.S. Stevens to identify the main areas for improvement which will be included in next sessions School Improvement Plan.  The common themes from departments were as follows:

> Planning, learning and assessment in the BGE.

> Profiling in the BGE.

> Feedback to young people to improve learning.

> Adaptation of Higher courses and/or assessments to take account of the SQA changes.

> Review of the curriculum to include the delivery of level 5 and 6 National Progression Awards (NPA’s).

5. Rights Respecting Schools:

Jodie Mackie and Shirley Connor have worked with pupils throughout the year to progress this agenda; we are ready to submit the evidence to achieve the Silver Award.  The rights that have been worked on together are:

Article number 14: Freedom of Thought, Belief and Religion

Article number 16: Right to Privacy

Article number 23: Children with Disability

Article number 28: Right to Education

Article number 29: Goals of Education

6.  School Buses New Legislation:

There is new legislation for travel on school buses; all transport must now be fitted with seat belts.  T.S. Stevens would ask that all parents reinforce the need to their children to wear seat belts for their own safety during travel.

7.  New Timetable:

This commences on Monday 4 June.  The timings of the school day will remain the same until the end of June.  Where pupils are timetabled for their ‘Ethos and Life of the School’ (ELOS) period at the start of the day, it will be that class teacher who will take them for a Wednesday P7.

ELOS will be the first 10 minutes of each day staring in August.  The slots will be used to deliver ‘numeracy challenge’, ‘word of the week’, ‘wellbeing’, diary checks and target setting.  There will be a year group assembly one day per week which will be used for school consultations and pupil voice.

**Constitutions Amendments**

The changes discussed at the P.C, meeting on 7th March have been made to the current constitution in addition an Appendix A was added and a paragraph that keeps us in line with recent Data Protection Legislation. These changes will be put forward at the A.G.M. for approval.

**4. Charity Shop**

T.S.Stevens asked for the P.C.support in filling the Charity Shop Rota as due to Timetabling changing the staff normal available would be timetabled in class. Availability of all present was advised to T.S. Stevens and E. Fisher will email to all members not present at the meeting to request their support.

**5. 80’s Disco Fundraising Night**

It was decided to cancel this event due to lack of ticket sales and other events on in the town on the same night. E.Broun will write to all who donated to the auction and advise them of our decision.

The 4 ball at Turnberry will be raffled off at £5 per ticket with a maximum of 100 tickets; the Ayr United Ball & Top at £2 per ticket with a maximum of 50 ticket each. A Drinks Hamper will be made up with the Whisky & Champagne/Prosecco donated and it will be raffled off at £5 per ticket. All other donations will be taken to The Charity Shop to be raffled in the usual way.

**A.O.C.B**

E.Gibson attended the P.C. Chair meeting and gave a thorough account of the meeting to all attendees..

E.Broun to advised M.Paton of the fee due to SPTC for becoming a member in the new term to allow membership to commence in August.

S.Ballie will take over as a signatory in addition to the Treasurer.

T.S. Stevens requested £500 towards the cost of The Awards Ceremony and this was agreed.

**Date of AGM Wednesday 12th September in The Meeting Room at Carrick Academy**