

Educational Services

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Date: 8 September 2015

If phoning or calling ask for: T S Stevens



Dear Parent/Carer

Literacy and Numeracy Workshops for Parents of S4-S6 Pupils

In response to recent feedback from parents at Carrick Academy, the Maths and English department would like to invite you to attend a workshop aimed at helping you to support your son/daughter through the Senior Phase of their education.

The workshop will take place in the Assembly Hall on Monday 28 September and it will last two hours. There will be a short introduction followed by an input on Numeracy for 45 minutes and a 45 minute input on Literacy. At the event we will introduce you to course outlines, including assessment dates and SQA standards, demonstrate the teaching of key skills and suggest additional ways in which you can support learning at home.

Please indicate, on the slip below, which session best suits your needs and return to the School Office **no later than Friday 18 September 2015.**

I hope that you will find this workshop useful and I look forward to seeing you at the event.

Yours sincerely

A handwritten signature in black ink that reads 'Shona Stevens'.

Shona Stevens
Head Teacher

Literacy and Numeracy Workshops for Parents of S4-S6 Pupils

Pupil Name: _____ Class: _____

I am able to attend the information session on Monday 28 September 2015.

Please tick the box below to indicate the time that suits you best:

☐ 4.30pm – 6.30pm

☐ 6.00pm – 8.00pm

☐ 1pm – 3pm

Signature of Parent/Guardian: _____

Please return to Mrs Stevens via the School Office no later than Friday 18 September 2015.